

**GOVERNMENT OF TELANGANA
ABSTRACT**

SC DEV. Department – Creation of Administrative Technical Support Unit (ATSU) at the office of the Director, Scheduled Castes Development Department, Hyderabad by hiring the Technical Experts through Centre for Economic and Social Studies, Hyderabad – Orders – Issued.

SCHEDULED CASTES DEVELOPMENT (SCP) DEPARTMENT

G.O.Rt.No. 602

Dated: 20-12-2017

Read the following

1. Act No.18 of 2017 .
2. G.O.Ms.No.53, SCD(SCP) Dept, Dt:13.09.2017.
3. From the Director, SCDD, Hyderabad, Lr.No.SCSDF /5712/2017, dated.30.10.2017.

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ORDER:

In the reference 1st read above, the Government has enacted the Act constituting the Scheduled Castes and Scheduled Tribes Special Development fund. In the reference 2nd read above, the rules of the Act called “Telangana State Scheduled Castes and Scheduled Tribes Special Development Fund(Planning, Allocation and Utilization of Financial Resources) Rules, 2017 were issued.

2. As per Chapter V of the Act No.18 of 2017 of Scheduled Castes Special Development Fund and Chapter 9(6)/10(2) of the Rules, there is a provision for constitution of Administrative and Technical Support unit (ATSU) in the respective Nodal Department.

3. In the reference 3rd read above, the Director, Scheduled Castes Development Department, Hyderabad has requested the Government for constitution of Administrative and Technical Support Unit (ATSU) at the office of Scheduled Castes Development Department, Hyderabad by hiring the technical experts through Centre for Economic and Social Studies Hyderabad (CESS) with an annual expenditure of Rs.31.00 Lakhs. As per the SCSDF Rules, 2017, the Administrative and Technical Support Unit (ATSU) team shall responsible for proper planning, monitoring, evaluation and research coordination. They perform various functions related to data collection, compilation, analysis and preparation of reports in coordination with about 42 departments as required for the meetings and other functions of the Nodal Agency.

4. Government after careful examination of the matter has decided and hereby constitute Administrative and Technical Support Unit (ATSU) at the office of the Director, Scheduled Castes Development Department, Hyderabad by hiring the following professionals through Centre for Economic and Social Studies Hyderabad (CESS) on Contract basis in order to assist the Nodal Agency in performing its functions and discharge duties assigned to them from time to time.

SL. NO.	NAME OF THE POST	NO. OF POSITIONS	RESPONSIBILITIES
01	Civil Engineers	02 (one retired person from Govt. Service.	To provide technical inputs to the departments and assist in Capital Head works by coordinating with departments implementing the infrastructure schemes.
02	GIS Expert	01	Developing the tools for loading/transferring GIS data analysis and presentation of geographical

			information by creating programs to convert GIS information generation of table and preparations of maps and diagrams
03	Management Information System (MIS) Specialist	01	Setting up and maintaining the web portal, manages the implementation and ongoing operation of networks computers and software applications. Coordinate activities in such filed as electronic data processing, information systems, systems analysis, and computer programming.
04	Agricultural & Rural Development Expert	01	To provide Technical inputs in these sectors and Monitor the agricultural and Rural Development Programmes. Preparation of reports to the Govt. on monitoring and implementation of programmes.
05	Statistical Analyst	02 (one retired person from Govt. Service)	To collect, compile and Analyze the data. Familiar with statistical software and word processing skills and be able to create charts and graphs, verify information, detect errors summarize results and preparation of presentation etc.
06	Data entry operators	02	Data entry /Maintenance Data Base /Liaison work CGG with regard FMS portal.
07	Multi functioning Assistant	01	Secretarial Assistance /Keep up the records
08	Office Subordinate	01	To help/ assist the administration in day to day activities
	Total	11	

5. The Director, Scheduled Castes Development Department, Hyderabad shall meet the expenditure within the budget under the schemes of "Assistance to Nodal Agency for implementation of SCSDF"

6. This order issues with the concurrence of Finance (SCSDF) Department vide their U.O.No.13619/242/SCSDF/2017, dated.04.12.2017.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

**AJAY MISRA,
SPECIAL CHIEF SECRETARY TO GOVT.(FAC)**

To
The Director, SC Development Department, Hyderabad.
Copy to :-
The PS to Hon'ble Chief Minister.
The P.S. to Deputy C.M./ Education.
The P.S. to Minister for Energy/SCD.
The P.S. to Advisor to Government (Welfare).
The P.S. to Spl. Secretary to C.M.(BR).
SC/SF.

// FORWARDED: BY ORDER //

SECTION OFFICER